



Meeting Agenda

February 6, 2012

1-5PM

ACOE Conference Room 217 Rex Ave., Jackson CA 95642

1. Call to Order, Sign In, Quorum, Introductions, Welcome.

2. Public Matters Not on Agenda

Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County First 5 Commission; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a five (5) minute limit per topic.

3. Approval of Agenda and Consent Agenda

Items listed on the consent agenda (if attached) are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of one or more Commission members. Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §5494.2 of the Government Code).

Approval: Motion: _____ Second: _____ Yes: ___ No: ___

4. Work Groups-Professional Development Committee – 10 minutes.

The Professional Development Committee met on December 1, 2011. Notes will be shared. Council members that were in attendance will discuss possible action items.

Approval: Motion: _____ Second: _____ Yes: ___ No: ___ Abs: ___

5. Reports – 10 minutes.

- a) Manager secured Auditor required for CARES CA First Five. The full COE, including CARES PLUS, was received on 1-12-2012. The audit was finished in December and sent to First 5 CA by the auditor. He was paid \$750 for his services as discussed at the Professional Development Committee Meeting on Dec. 1, 11.
- b) CARES Plus Reports:
- ✓ Phase I – Program Operating Budget was filed incorrectly on 8-8-11. Current manager met with business office to amend the report. Amended report was sent to CA First Five and Auditor in November.
 - ✓ Phase I Completed Activities Report was filed in December.
 - ✓ Phase II – Program Operation Expenditures was amended in January.

6. Old Business:

- a. Introduce Rosalie Escamilla to Perform Strategic Plan.

7. New Business:

- a. Plan date for Celebrate Our Children Committee.
- b. New membership application from Lynette Lipp. **Approval:** Motion: _____
Second: _____ Yes: ___ No: ___
- c. Perform Strategic Plan – 3.5 hours.
- Approval:** Motion: _____ Second: _____ Yes: ___ No: ___

8. Adjournment -

- **Set next meeting dates for Strategic Plan and Celebrate Our Children Committees.**
- **Next Regular Meeting date: May 7, 2012 3-5PM.**