

AMADOR COUNTY UNIFIED SCHOOL DISTRICT  
AMADOR COUNTY OFFICE OF EDUCATION

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ADDENDUM

PACKET

April 11, 2018



## Pine Grove STEM School

Mail: 217 Rex Avenue – Jackson, CA 95642

Location: 20101 Highway 88 – Pine Grove, California

Telephone: (209) 296-2800 - Fax: (209) 296-3133 - Website: [www.pgs-acusd-ca.schoolloop.com](http://www.pgs-acusd-ca.schoolloop.com)

Amanda Avila, Principal    Renee Julian, Administrative Assistant    Bobbi Clinkenbeard, Clerk

March 27, 2018

Dear Tim Keys,

Thank you for your generous donation to Pine Grove Elementary STEM School. We appreciate you donating student incentives as well as science and project based lesson materials. We greatly appreciate your investment in our students and their future. We thank you kindly for your donation and support of lifelong learning.

Sincerely,

A handwritten signature in black ink that reads "Amanda Avila". The signature is fluid and cursive.

***Amanda Avila***

Principal

Pine Grove STEM School

**AMADOR COUNTY PUBLIC SCHOOLS**  
Acknowledgment of Donation of Gift/Contribution to District

Date: 3/27/2018

School Site / Department: Pine Grove STEM School

Name of person completing this form: Amanda Avila

Description of Gift / Contribution: Materials for project based and science lessons and student incentives.

No goods or services were provided by Amador County Public Schools in return for the contribution.

Does the gift/contribution require Maintenance Department services for installation?     Yes  No

*If yes, Maintenance Department completes this section.*

*Required materials for installation: \_\_\_\_\_*

*Labor costs of installation: \_\_\_\_\_*

*Total: \_\_\_\_\_ \*\**

*Maintenance Director's Signature: \_\_\_\_\_*

Name of Donee/Contributor: Timothy Keys

Mailing Address: 229 Boarman St.

Town: Jackson

Zip: 95642

Telephone No.: 209-296-2815

Have you acknowledged receipt of gift/contribution with a thank you letter?

Yes  No

(If yes, please attach a copy of thank you letter.)

**\*\*Note:** If maintenance and material costs for installation are unbudgeted or prohibitively high, the Superintendent may recommend Board rejection of the gift/contribution.

**AMADOR COUNTY PUBLIC SCHOOLS**

Acknowledgment of Donation of Gift/Contribution to District

Date: 2/27/18

School Site / Department: Jackson Jr High / Art

Name of person completing this form: Yvonne Adrian

Description of Gift / Contribution: Cash Donation

No goods or services were provided by Amador County Public Schools in return for the contribution.

Does the gift/contribution require Maintenance Department services for installation?     Yes  No

*If yes, Maintenance Department completes this section.*

*Required materials for installation: \_\_\_\_\_*

*Labor costs of installation: \_\_\_\_\_*

*Total: \_\_\_\_\_ \*\**

*Maintenance Director's Signature: \_\_\_\_\_*

Name of Donee/Contributor: Amador County Arts Council

Mailing Address: PO Box 206

Town: Sutter Creek

Zip: 95685

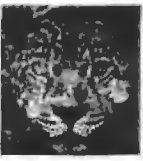
Telephone No.: 209-267-9038

Have you acknowledged receipt of gift/contribution with a thank you letter?

Yes     No

(If yes, please attach a copy of thank you letter.)

**\*\*Note:** If maintenance and material costs for installation are unbudgeted or prohibitively high, the Superintendent may recommend Board rejection of the gift/contribution.



# JACKSON JUNIOR HIGH SCHOOL

747 Sutter Street, Jackson, CA 95642  
Ph. 209-257-5700 Fx. 209-257-5757



May 18, 2017

**Janet DeLeo**  
Principal

**John Hawley**  
Vice Principal

**Yvonne Adrian**  
Admin. Assistant

**Jennifer Kromm**  
Attendance Clerk

**Jon Gilliam**  
Athletic Director

Amador County Arts Council  
Terra Forgette, Executive Director  
PO Box 206  
Sutter Creek, CA 95685

Re: Donation for 8<sup>th</sup> Grade Science Program

Dear Amador County Arts Council,

On behalf of Jackson Junior High School I would like to thank you for your generous support. Your donation in the amount of \$500.00 for art materials with Kathy Baptista, is greatly appreciated.

Thank you again for your continued support to our school; we truly appreciate all you have done to help our school.

Janet DeLeo  
Principal  
Jackson Junior High



***Amador County Unified School District***  
***217 Rex Avenue, Jackson, CA 95642***  
***(209) 257-5353 ~ FAX 257-5360***

March 2, 2018

Greg Lange  
19925 Meadow Court  
Jackson, CA 95642

Dear Mr. Lange,

On behalf of Amador County Unified School District we want to thank you for your donation of the following:

Printer Paper

Sincerely,

A handwritten signature in cursive script that reads "Nancy Kohlman".

Nancy Kohlman  
Director of Fiscals Services





# Pine Grove Elementary STEM School

Mail: 217 Rex Avenue – Jackson, CA 95642

Location: 20101 Highway 88 – Pine Grove, California

Telephone: (209) 296-2800 - Fax: (209) 296-3133 - Website: [www.pgs-acusd-ca.schoolloop.com](http://www.pgs-acusd-ca.schoolloop.com)

Amanda Avila, Principal

Renee Julian, Administrative Assistant

Bobbi Clinkenbeard, Clerk

March 8, 2018

Lowes,

Thank you for your generous donation to Pine Grove Elementary STEM School. The garden shed has been an amazing addition to our growing garden. We truly appreciate all that you have done to help the improvement to our school. We had a great opportunity for our local boy scouts to build the shelves for the shed making this a great community involvement. Thank you again for your continued support to our school, staff, and students.

Sincerely,

*Amanda Avila*

Principal

Pine Grove STEM School



**AMADOR COUNTY PUBLIC SCHOOLS**  
Acknowledgment of Donation of Gift/Contribution to District

Date: 3/28/2018

School Site / Department: Pine Grove STEM School

Name of person completing this form: Renee Julian

Description of Gift / Contribution: Moby Max Program

No goods or services were provided by Amador County Public Schools in return for the contribution.

Does the gift/contribution require Maintenance Department services for installation?      Yes  No

*If yes, Maintenance Department completes this section.*

*Required materials for installation: \_\_\_\_\_*

*Labor costs of installation: \_\_\_\_\_*

*Total: \_\_\_\_\_ \*\**

*Maintenance Director's Signature: \_\_\_\_\_*

Name of Donee/Contributor: Up Country Rotary

Mailing Address: P.O. Box 656

Town: Pine Grove

Zip: 95665

Telephone No.: \_\_\_\_\_

Have you acknowledged receipt of gift/contribution with a thank you letter?

Yes  No

(If yes, please attach a copy of thank you letter.)

**\*\*Note:** If maintenance and material costs for installation are unbudgeted or prohibitively high, the Superintendent may recommend Board rejection of the gift/contribution.



# Pine Grove Elementary STEM School

Mail: 217 Rex Avenue – Jackson, CA 95642

Location: 20101 Highway 88 – Pine Grove, California

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Amanda Avila, Principal

Renee Julian, Administrative Assistant

Bobbi Clinkenbeard, Clerk

March 28, 2018

Rotary Club of Amador Upcountry,

Thank you for your generous donation to Pine Grove Elementary STEM School. The funds you have provided for our MobyMax Program will offer much needed support for our Special Education students. This program will allow us to offer research based assessments and intervention curriculum in a fun and interactive way.

Thank you again for your continued support to our school, staff, and students.

Sincerely,

*Amanda Avila*

Principal

Pine Grove STEM School

**Rotary**  
Amador Upcountry

P.O. Box 656  
Pine Grove, CA 95665  
Bob Chrisman, President

Amanda Avila, Principal  
Pine Grove STEM School  
Pine Grove, CA

February 8, 2018

Dear Ms. Avila,

Please accept this check in the amount of \$268.00 as a donation from the Rotary Club of Amador Upcountry in support of students in programs of Kelli Sanders, Education Specialist, Pine Grove STEM school. This donation is specifically for the purchase of the MobyMax program for the 2018-19 school year.


Sincerely,

Bob Chrisman  
President, 2017-18

Amador County Unified School District / Amador County Office of Education  
**Request to Surplus**

School Site/Department: D.O. Date: 3/9/18

Name of Person Completing Form: Terry McCrovy

Item I.D. # and Inventory Sticker	Description of the Item Including: Brand, Model, Year Purchased	Reason for Surplus Request
 <p>AMADOR C.O.E. 000672</p>	<p>Server HP 300 ser # 3826A 37668</p>	<p>out dated.</p>

Administrator's Signature: Nancy A. Kehene Date: 3-8-18

**DISTRICT USE**

Received by Superintendent's Office \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent's recommendation for value and disposal method: \_\_\_\_\_

Board Approval sent to site: \_\_\_\_\_ Date: \_\_\_\_\_

Final Method of Disposal: e waste

Responsible Employee's Signature: Jim Moor Date: 3/9/18

**OVERNIGHT FIELD TRIP REQUEST FORM**

For the Board Meeting Dated: April 11, 2018

School: Amador High Date of Request: 3/29/18

Departure Date: 4/20/18 (FRI) Return Date: 4/22/18 (SUN)

Departure Time: 12:30 pm Return Time: 3:00 pm

Destination of Trip (Location and City): CSR9 Leadership Camp  
Old Oak Ranch 15250 Old Oak Ranch Rd. Sonoma, CA  
95370

Purpose of Trip: CSR9 Leadership Camp

Name of Sponsoring Organization: Combined Services Club

Source(s) of Funds for Trip: and Soroptimist of Amador County  
Soroptimist / S-Club

Name of Fieldtrip Director/Instructor: Donna Jackson - Advisor  
Mary Haynes - Teacher

Number of Students: 25-30 (est) Grade Level: 9-12

Number of Chaperones: 3

Names of Chaperones: Donna Jackson, Mary Haynes,  
Teresa Yeakey

Mode of Travel (circle one): School Bus Charter Bus Van Plane Train  
Private Vehicle (Insurance on file: Yes No)

Volunteer Driver Form Completed (required): yes ✓ yet to be filed  
(In process)

Name and Address of Overnight Accommodations: Old Oak Ranch

Instructor's Signature: [Signature] Date: 3/29/18  
Site Administrator: [Signature] Date: 3/29/18

\* NOTE: This form needs to be submitted to the Superintendent's Office at least 1 week prior to the scheduled Board meeting before the planned trip.

**OVERNIGHT FIELD TRIP REQUEST FORM**

For the Board Meeting Dated: 4/11/18

School: Pine Grove Date of Request: 4/3/18

Departure Date: May 10 8:30am Return Date: May 11 2:00pm

Departure Time: \_\_\_\_\_ Return Time: \_\_\_\_\_

Destination of Trip (Location and City): San Francisco Hyde St Pier

Purpose of Trip: Study of Science & History

Name of Sponsoring Organization: Pine Grove School / SF Maritime National Park

Source(s) of Funds for Trip: Community Parent Funded

Name of Fieldtrip Director/Instructor: Michael Delaney

Number of Students: 25

Grade Level: 4

Number of Chaperones: 8

Names of Chaperones: Michael Delaney, Larry White, Matt Hovey,

KC Montoya, Rebecca Tracy, Mark Jukes, Gagel Dixon and Terry Riggle

Mode of Travel (circle one): School Bus Charter Bus Van Plane Train

Private Vehicle (Insurance on file  Yes  No)

Volunteer Driver Form Completed (required):  yes  yet to be filed

Name and Address of Overnight Accommodations: Hyde St Pier

SS Eureka

Instructor's Signature: Michael Delaney

Date: 4/3/18

Site Administrator: \_\_\_\_\_

Date: 4/13/18

\* NOTE: This form needs to be submitted to the Superintendent's Office at least 1 week prior to the scheduled Board meeting before the planned trip.



# Pine Grove STEM School

Mail: 217 Rex Avenue – Jackson, CA 95642  
Location: 20101 Highway 88 – Pine Grove, California  
Telephone: (209) 296-2800 – Fax: (209) 296-3133

---

Amanda Avila, Principal

Renee Julian, Admin.Asst.

Bobbi Clinkenbeard, Clerk

March 29, 2018

Dear Board Members:

I am requesting your permission to take my class on an overnight field trip to San Francisco to spend the night as the crew aboard the ship, the Balclutha. This living history overnight stay is put on by the San Francisco Maritime National Park Association. This fieldtrip incorporates our study of History and the study of Science in a real world context.

We have participated in this program for the last eighteen years. We will have eight adult chaperones who will also participate in the experience with the twenty-five students. We have in past years collected donations from the community to ensure every student's participation.

This is a rewarding, memorable, once in a lifetime experience. Students will be transported to the ship by the parents in their vehicles. We plan to leave school the morning of May 10, 2018 and plan to return the afternoon of May 11, 2018.

Thank you for your consideration.

Sincerely,

Michael Delaney, Teacher  
Pine Grove Stem School

Attach: Overnight Fieldtrip Request Form



# AMADOR COUNTY PUBLIC SCHOOLS

## OVERNIGHT FIELDTRIP REQUEST FORM

For the Board Meeting Dated: 4/11/18

School: Argonaut

Date of Request: 4/3/18

Departure Date: 4/27/18

Return Date: 4/25/18

Departure Time: 4am

Return Time: 8pm

Destination of Trip (Location and City): Anaheim Convention Center

Purpose of Trip: FFA State Leadership Convention

Name of Sponsoring Organization: California FFA

Source(s) of Funds for Trip: Ag Incentive Grant / Students

Name of Fieldtrip Director/Instructor: Shannon Clark

Number of Students: 10

Grade Level: 9-12

Number of Chaperones: 3

Names of Chaperones: Shannon Clark, Raean Gadonni, Dawn Muschetto

Mode of Travel (circle one): School Bus Charter Bus Van Plane Train  
Private Vehicle (Insurance on file: Yes No)

Name and Address of Overnight Accommodations: Hyatt Place @ Anaheim Resort/Convention Center 2035 S. Harbor Blvd Anaheim

Instructor's Signature: Shannon Clark

Date: 4/3/18

Site Administrator: [Signature]

Date: \_\_\_\_\_

\* NOTE: This form needs to be submitted to the Superintendent's Office at least 1 week prior to the scheduled Board meeting before the planned trip.